

**Improving Learning: Developing Measures of Accountability and
Evaluating their
Association with Students' Gains in Achievement in Nepal**

School Management Committee Interview

A: School Information

Name of School _____

ID

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Address _____

Ward No _____

B: Respondent Information

S.N.	Name	Age	Gender	Ethnicity	Role/Status	Position	Education	Selection process	Occupation	Any public post?	Son & daughter studies in this school?
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											

Note: 1.Female, 0.Male, Status -1.Parent, 2.Teachers, 3.Others; Position- 1.Chair person, 2.Member, 3.Secretary ; 4.Treasurer, 5.Vice chair; Selection-1.Nominated by Government, 2.elected by community, 3.de jure Occupation-1. Farmer, 2.Politician, 3.Social worker, 4.Government employee, 5.Ex-government employee, 6. Ex-teacher, 7.Business person, 8.Teacher

Note:

C: Interview

Interview No. Date _____
Interviewer's Name _____ ID

Interview	Starts Time	Ending Time	Total Time (Min)
Pre-edit			
Interview Time			
Post edit			

Checked by

1 _____ Supervisor 2 _____ Office

School ID

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Confidential
Only for Research Purpose

**Institute for Social and Environmental Research-Nepal
Fulbari, Chitwan**

Individual Interview: School Management Committee Questionnaire



**Improving Learning: Developing Measures of
Accountability and Evaluating their
Association with Students' Gains in Achievement
in Nepal - 2019**

For Data Entry Purpose

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Improving Learning: Developing Measures of Accountability and Evaluating their Association with Students' Gains in Achievement in Nepal - 2019

ID

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Exact Time Now.....

School Management Committee Survey

Section SMA: School Background

First of all, We would like to talk to you about (school 's name.....).

SMA.1 How was this school started?Was it initiated by the local community, government, or individual shareholders?

1. Local community

2. Government

3. Individual stakeholders

4. Both local community and government

5. Charity/International donors

97. Others

98. Don't know

99. Refused

SMA.2 How were the funds generated to establish the school in the beginning?

Mark all that apply

1. Individual donation from local community

2. Directly sponsored by government

3. Private investors

4. Non-governmental organizations

5. Business groups

6. International aid agencies

98. Don't know

99. Refused

SMA.3 How was land to build this school acquired ?

1. Public land

2. Individual donated

3. Purchased from government funds

4. Purchased from shareholders

5. Land in rent

6. Obtained by charity/international donors

97. Others

98. Don't know

99. Refused

SMA.4 When this school was established was there any committee to oversee the management of this school?

1. Yes.

0. No → Go to SMA.6

98. Don't know

99. Refused

SMA.5 How were the members of this committee selected?

Mark all that apply

1. Selected by local community

2. Nominated by the government

3. Nominated by the shareholders

4. Shareholders

98. Don't know

99. Refused

SMA.6 When this school was established, what type of school was this? Community without government support, community and government support, government, or institutional (private/shareholder)?

1. Community without government support

2. Community and government support

3. Government only

4. Institutional (private/shareholder)

5. Charity/International donors support

97. Others

98. Don't know

99. Refused

SMA.7 How much land did this school have when this school was first established ?

.....Dhur

.....Kathha

.....Bigaha

0. None

98. Don't know

99. Refused

SMA.8 What type of school is this now? Community without government support, community with government support , government, or institutional (private/shareholder)?

1. Community without government support

2. Community with government support

3. Government only

4. Institutional (private/shareholder)

5. Charity/International donors support

97. Others

98. Don't know

99. Refused

Section SMB: Delegation: Recruitment, Work rules, Training

SMB.1 Lets talk about the current SMC/SB. When was this SMC/SB formed?

_____ Month

_____ Year

98. Don't know

99. Refused

SMB.2 Was there any conflict when members of this SMC/SB were selected? Was there serious conflict, minor conflict, no conflict?

1. Serious conflict

2. Minor conflict

0. No conflict

98. Don't know

99. Refused

SMB.3 How much political interference is there in the formation of the SMC/SB?

1. Too much

2. Quite a bit

3. Not much

98. Don't know

99. Refused

SMB.4 What fraction of this SMC/SB members also served in previous SMCs/SBs?

1. Less than 50%

2. 50-75 %

3. More than 75%

98. Don't know

99. Refused

Section SMC: Performance

SMC.1 What roles and functions does the SMC/SB play at school?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. Overall management of school

2. Hiring and firing of school teachers and other support staff

3. Monitor school finance

4. Improve quality of school

5. Mobilize resources for school

6. Monitor construction work in the school

7. Recommend transfer of a teacher

8. Supervision of mid day meal

9. Monitor student attendance

10. Conduct/manage teacher training

11. Monitor student academic performance

12. Monitor teachers absence

13. Explore different new fund/aid

14. Recommend new additional subjects

97. Others (Specify) _____

98. Don't know

99. Refused

SMC.2 How did you come to know about the role and responsibility of SMC/SB?

Multiple answers are possible. Mark all that apply

1. Orientation training/workshop organized by BMC-education branch/Edu office

2. Meeting and consultation with School Inspectors

3. Reading written guidelines

4. Consultations with previous SMC/SB members

5. Principal

6. Own experience

0. None of the above

97. Others (Specify) _____

98. Don't know

99. Refused

SMC.3 How many SMC/SB meetings were held from 01 Baishak, 2075 to 30 Chaitra, 2075?

_____ Number

98. Don't know

99. Refused

SMC.4 Is there a regular date for a meeting?

1. Yes

0. No

98. Don't know

99. Refused

SMC.5 Who makes the decision about when to call a meeting?

1. Chair person

2. Prinicipal

3. Principal and Chairperson both

98. Don't know

99. Refused

SMC.6 Most of the time what fraction of SMC/SB members participate in regular meetings?

1. Less than 50%

2. 50 to 75%

3. More than 75%

98. Don't know

99. Refused

SMC.7 What are the most frequently discussed main issues in the SMC/SB meetings?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. School finances	<input type="checkbox"/>
2. Student enrollment	<input type="checkbox"/>
3. Student performance	<input type="checkbox"/>
4. Scholarship issues	<input type="checkbox"/>
5. Hiring temporary teachers	<input type="checkbox"/>
6. Teacher performance	<input type="checkbox"/>
7. School performance	<input type="checkbox"/>
8. School facilities and infrastructure	<input type="checkbox"/>
9. Construction issues	<input type="checkbox"/>
10. School administration issues	<input type="checkbox"/>
11. Enrolling out of school children	<input type="checkbox"/>
12. Student attendance	<input type="checkbox"/>
13. Teacher attendance	<input type="checkbox"/>
14. Teachers' classroom teaching practices	<input type="checkbox"/>
15. Obtaining funding from federal or local government	<input type="checkbox"/>
16. Obtaining funding from non-government sources	<input type="checkbox"/>
17. About parent complain	<input type="checkbox"/>
97. Other (specify)	<input type="checkbox"/>
98. Don' Know	
99. Refused	

SMC.8 Some SMC/SB members may be very active in SMC/SB activities, while others are not very active. For example, active members attend most meetings, engage in discussions during the meetings, and take on other SMC/SB or school responsibilities outside of SMC/SB meeting times. In your opinion, how many of the SMC/SB members are very active?

_____ active School Management Committee No. Members

SMC.9 How effective do you think the principal is in providing leadership for the school? In your opinion, is the principal not at all effective, somewhat effective, or very effective as a leader for the school? Your answer to this and all other questions will be kept confidential.

1. Not at all effective

2. Somewhat effective

3. Very effective

98. Don' Know

99. Refused

SMC.10 In your opinion, have the teacher training programs been designed in a way that helps teachers acquire the practical skills they need to teach more successfully in this school? Would you say that the trainings are:

For Interviewer: read all the options and ask the respondent to select one of them on three possible options.

1. Very well designed to help teachers teach more successfully in this school

2. Somewhat well designed to help teachers teach more successfully in this school

3. Not well designed to help teachers teach more successfully in this school

98. Don' Know

99. Refused

SMC.11 Out of the three statements below, which of the statements best describes the pressure that the school receives from parents to achieve highest academic standards for the school?

For Interviewer: read all the options and ask the respondent to select one of them on three possible options.

1. There is constant pressure from most of our students' parents for our school to achieve high academic standards.

2. There is some pressure from a few of our students' parents for our school to achieve high academic standards.

3. There is minimum or no pressure from our students' parents for our school to pursue high academic standards.

98. Don't know

99. Refused

SMC.12 Some principals are active in ensuring that schools have good facilities and equipment. They might do this by raising funds, inviting participation by non-governmental organizations, overseeing construction of facilities, or purchasing equipment. In your opinion, how active is this school's principal in making sure the school has good facilities and equipment?

1. Not at all active

2. Slightly active

3. Moderately active

4. Very active

98. Don't know

99. Refused

SMC.13 Some principals are active in ensuring that good teaching and learning happens consistently in the school. They might do this by monitoring teacher and student attendance each day, by making sure that students have necessary supplies, or in other ways. In your opinion, how active is this school's principal in ensuring good teaching and learning?

1. Not at all active

2. Slightly active

3. Moderately active

4. Very active

98. Don't know

99. Refused

For each of the following activities that I will mention, please indicate if you or any of the SMC/SB members, participated in this activity during the last school year 2075.

SMC.14 Did you or any of the SMC/SB members visit the homes of families with school-aged children to encourage enrollment of children in the school during the school year 2075?

1. Yes

0. No

98. Don't know

99. Refused

SMC.15 Did you or any of the SMC/SB members visit the homes of families with students enrolled in the school to encourage better attendance or performance during the school year 2075?

1. Yes

0. No

98. Don't know

99. Refused

SMC.16 Did you or any of the SMC/SB members run a campaign to raise financial or other support from parents or community members during the school year 2075?

1. Yes

0. No

98. Don't know

99. Refused

SMC.17 Did you or any of the SMC/SB members work to attract new support from a non-governmental organization or international organization during the school year 2075?

1. Yes

0. No

98. Don't know

99. Refused

SMC.18 Did you or any of the SMC/SB members appoint any new teachers for the school during the school year 2075?

1. Yes

0. No

95. Not applicable

98. Don't know

99. Refused

SMC.19 Did you or any of the SMC/SB members identify or propose new ways of increasing attendance in the school during the school year 2075?

1. Yes

0. No

98. Don't know

99. Refused

SMC.20 Did you or any of the SMC/SB members identify or propose new ways of increasing student learning and improving exam performance in the school during the school year 2075?

1. Yes

0. No

98. Don't know

99. Refused

SMC.21 How serious is the teacher absenteeism (remaining absent without school approval) problem in the school?

1. Very serious problem

2. Serious problem

3. Not a serious problem

98. Don't know

99. Refused

SMC.22 What has the SMC/SB done to address this problem in the 2075 school year?

Multiple answers are possible. Mark all that apply

0. Done nothing

1. Called a meeting and gave feedback to teachers

2. Recommended for disciplinary action

3. Recommended BMC/EDCU office to transfer

4. Took disciplinary action

5. Terminated job of those who were absent

6. School gate locked exactly at 10 o'clock

7. Informed teachers to be on time

97. Other (specify) _____

98. Don't Know

99. Refused

SMC.23 What other actions has the SMC/SB taken to address teacher absenteeism problems? Hired a substitute teacher for the class, had other teachers manage the class, had the class remain teacherless ?

1. Hired substitute teacher for the class

2. Had other teachers manage the class

3. Had the class without a teacher

0. No more problem

97. Other (specify) _____

98. Don't Know

99. Refused

SMC.24 How motivated are the teachers of your school?

1. Highly motivated

2. Neither motivated nor unmotivated

3. Not motivated

98. Don't Know

99. Refused

SMC.25 What has the SMC/SB done to keep the teachers motivated?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. Gave feedback	<input type="checkbox"/>
2. Recommended for disciplinary action	<input type="checkbox"/>
3. Provided incentives	<input type="checkbox"/>
4. Took disciplinary action/warning to poorly motivated teachers	<input type="checkbox"/>
5. Manage the observational tour	<input type="checkbox"/>
6. Salary increment of the teachers employed with school internal resources	<input type="checkbox"/>
7. Additional pay for extra class	<input type="checkbox"/>
8. Provided bag, laptop for teachers	<input type="checkbox"/>
9. Provided shoe, tie and uniforms for teachers employed with school internal resources	<input type="checkbox"/>
10. Awards and training	<input type="checkbox"/>
0. Done nothing	<input type="checkbox"/>
97. Other (specify) _____	<input type="checkbox"/>
98. Don't Know	<input type="checkbox"/>
99. Refused	<input type="checkbox"/>

SMC.26 How qualified are the teachers of your school?

1. Highly qualified

2. Neither qualified nor unqualified

3. Not qualified

98. Don't Know

99. Refused

SMC.27 What has the SMC/SB done to maintain a qualified pool of teachers?

Multiple answers are possible. Mark all that apply

1. Improve hiring process

2. Provide regular training

3. Provide incentives

4. Provide feedback

0. Done nothing

97. Other (specify) _____

98. Don't Know

99. Refused

SMC.28 How sincerely do teachers of your school teach?

1. Most are sincere in their job

2. About half are sincere

3. Very few are sincere

0. No one is sincere

98. Don't Know

99. Refused

SMC.29 What percentage of school-aged children in your community are enrolled in school?

1. Less than 50%

2. 50% to 75%

3. 76% to 95%

4. Over 95%

98. Don't Know

99. Refused

SMC.30 How serious is the problem of low enrollment of students in your school ?

1. Very serious problem

2. Serious problem

3. Not a serious problem

98. Don't know

99. Refused

SMC.31 What has the SMC/SB done to increase student enrollment ?

Multiple answers are possible. Mark all that apply

1. Home visit of prospective students

2. Offer scholarships

3. Provide other incentives

4. Run enrollment campaigns

5. Offer transportation to facility

0. Done nothing

97. Other (specify) _____

98. Don't Know

99. Refused

SMC.32 How serious is the student absenteeism problem in the school?

1. Very serious problem

2. Serious problem

3. Not a serious problem

98. Don't know

99. Refused

SMC.33 What has the SMC/SB done to reduce student absenteeism?

Multiple answers are possible. Mark all that apply

1. Home visit of students

2. Offer scholarships

3. Call parents

4. Parent teacher conference

5. Look after students who go home after the break

0. Done nothing

97. Other (specify) _____

98. Don't Know

99. Refused

SMC.34 What are main concerns the school is currently facing (if any)?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. Poor economic condition

2. Poor infrastructure

3. Shortage of students

4. Qualified teachers

5. School-community dispute

6. Political dispute

7. Fee due/not paid on time

8. Security issues

9. Weak teaching learning

0. No more

97. Other (specify) _____

98. Don't Know

99. Refused

SMC.35 What has the SMC/SB done to reduce the concerns the school is facing currently?

Multiple responses possible. Do not read answer.

1. Co-ordinated with BMC/Education office

2. Work with political parties

3. Conducted community level meetings

4. Prepare a infrastructure development plan

5. Hired new teachers

6. Parent-teacher conference

0. No thing have been done

97. Other (specify) _____

98. Don't Know

99. Refused

SMC.36 If somebody has a complaint about any aspects of the school, what is the mechanism to receive such complaints?

1. No formal mechanism established

2. Complaints are conveyed to the principal

3. Complaints are conveyed to SMC/SB officials

4. Drop in a complaint box

5. Complaints are conveyed to PTA officials

97. Others (specify) _____

98. Don't Know

99. Refused

SMC.37 What are the most common complaints received during the 2075 school year about the school?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. Teacher's absence	<input type="checkbox"/>
2. Poor quality of teaching	<input type="checkbox"/>
3. Teacher's misbehaviors	<input type="checkbox"/>
4. Misappropriation of school funds	<input type="checkbox"/>
5. Improve physical infrastructure	<input type="checkbox"/>
6. Teacher Stability	<input type="checkbox"/>
0. No complaints received	<input type="checkbox"/>
97. Others (specify) _____	<input type="checkbox"/>
98. Don't Know	
99. Refused	

SMC.38 What percentage of households in this school catchment area have school-age children aged 6-14 years who are not in school?

_____ Percentage of households

98. Don't know
99. Refused

SMC.39 How frequently do teachers participate in local political activities instead of teaching their lesson?
Rate your response on a scale of 1-10, where 1 is very low and 10 is very much.

(Choose no. 10 if the teachers participate in political activities frequently, no.5 if participate sometimes and no 0 for none. Circle appropriate number as per response, you can choose appropriate number from 0 to 10)

0	1	2	3	4	5	6	7	9	10
---	---	---	---	---	---	---	---	---	----

98. Do not know

99. Refused

SMC.40 Have you noticed any major changes in this school after this SMC/SB took over the management of this school? If yes, what changes have you noticed?

Multiple responses possible. Do not read possible answers. Please mark and give number for 3 main options in the box.

0. No change at all

1. Reduced teachers absenteeism

2. Increased student enrollment

3. Reduced student absenteeism

4. Improvement of teaching and learning environment at school

5. Improved physical facilities

6. Hiring quality teachers

7. Firing bad teachers

8. Starting English as medium of instruction

9. Got good support from local people to improve the overall quality of school

10. Managed the CC camera in school

97. Others (Specify) _____

98. Don't know

99. Refused

SMC.41 How often is SMC/SB supposed to meet ?

1. Once a month

2. Once every two months

3. Once in every three months

4. Once in every six months

5. Once a year

6. As and when needed

98. Don't know

99. Refused

Section SMD: Community, Parents' Participation & Knowledge

SMD.1 How often do parents visit the school to express their concern about their children's schooling?
Would you say every day, once a week, once in two weeks, once a month, rarely, or never?

1. Every day

2. Once a week

3. Once in two weeks

4. Once a month

5. Rarely

0. Never

98. Don't know

99. Refused

SMD.2 How often do parents visit the school to express their concern about teacher absenteeism? Would you say never, sometimes, or often?

0. Never

1. Sometimes

2. Often

98. Don't know

99. Refused

SMD.3 How often does the principal/other teachers visit the community to mix with parents or local leaders? Would you say never, sometimes, or often?

0. Never

1. Sometimes

2. Often

98. Don't know

99. Refused

SMD.4 How often does the school hold meetings with the community? Would you say never, sometimes, or often?

0. Never

1. Sometimes

2. Often

98. Don't know

99. Refused

SMD.5 How often does the community participate in school activities? Would you say never, sometimes, or often?

0. Never

1. Sometimes

2. Often

98. Don't know

99. Refused

SMD.6 How often does the school participate in community activities? Would you say never, sometimes, or often?

0. Never

1. Sometimes

2. Often

98. Don't know

99. Refused

SMD.7 In your opinion, which of the following three statements best describes the role that the federal government should play in local education system development ?

(For Interviewer: read all the options and ask the respondent to select one of them)

1. The federal government should play an important role in directing local education system development.

2. The federal government should play only an advisory role, providing guidance while allowing the local government to direct local education system development.

3. The federal government should play no role in local education system development.

98. Don't know

99. Refused

SMD.8 In your opinion, would changing your school's medium of instruction from Nepali to English tend to increase a lot, increase a little, leave unchanged, decrease a little, or decrease a lot the quality of instruction and student learning in your school?

1. Increase a lot

2. Increase a little

3. Leave unchanged

4. Decrease a little

5. Decrease a lot

98. Don't know

99. Refused

SMD.9 Now think about the opinions among parents in your community. What do you think is the most common opinion regarding the effect of changing your school's medium of instruction for primary education from Nepali to English on the quality of instruction and learning in your school? Do you think the most common opinion is that changing your school's medium of instruction for primary education from Nepali to English would tend to increase a lot, increase a little, leave unchanged, decrease a little, or decrease a lot the quality of instruction and student learning in your school?

1. Increase a lot

2. Increase a little

3. Leave unchanged

4. Decrease a little

5. Decrease a lot

98. Don't know

99. Refused

Now I would like to ask you about changes that may have occurred after the formation of the new local government. For each of the conditions I will mention, please think about how these conditions have changed from before the election of the local government to now.

SMD.10 What change have you seen in the influence that the SMC/SB has on decision-making at this school? Would you say that, as compared to before the election of local governments, the SMC/SB has:

(For Interviewer: read all the options and ask the respondent to select one of them)

1. More influence on decision-making at this school as compared to before

2. The same influence on decision-making at this school as compared to before

3. Less influence on decision-making at this school as compared to before

98. Don't know

99. Refused

SMD.11 What change have you seen in the authority that the principal has to make decisions for the school?
Would you say that, as compared to before the election of local governments, the principal has:

For Interviewer: read all the options and ask the respondent to select one of them on three possible options.

1. The principal has more or broader authority to make decisions

2. The principal has the same authority to make decisions

3. The principal has narrower or less authority to make decisions

98. Don't know

99. Refused

SMD.12 What change have you seen in the involvement of parents and community members in the SMC/SB? Has parental involvement in the SMC/SB since the formation of the new local government decreased, remained the same, or increased?

1. Decreased

2. Remained the same

3. Increased

98. Don't know

99. Refused

SMD.13 What change have you seen in the involvement of parents and community members in the PTA?
Has parental involvement in the PTA since the formation of the new local government decreased, remained the same, or increased?

1. Decreased

2. Remained the same

3. Increased

98. Don't know

99. Refused

SMD.14 What change have you seen in the involvement of parents and community members in principal-led activities? Has parental involvement with principal-led activities since the formation of the new local government decreased, remained the same, or increased?

1. Decreased

2. Remained the same

3. Increased

98. Don't know

99. Refused

SMD.15 What change have you seen in the involvement of parents and community members in discussing education matters with government elected officials ? Has involvement in discussing education matters with government elected officials since the formation of the new local government decreased, remained the same, or increased?

1. Decreased

2. Remained the same

3. Increased

98. Don't know

99. Refused

SMD.16 How interested and active is the local government (Metropolitan/ward office) in increasing student enrollment ?

1. Not at all active

2. Slightly active

3. Moderately active

4. Very active

98. Don't know

99. Refused

SMD.17 How interested and active is the local government (Metropolitan/ward office) in improving school buildings and required educational equipment?

1. Not at all active

2. Slightly active

3. Moderately active

4. Very active

98. Don't know

99. Refused

SMD.18 How interested and active is the local government (Metropolitan/ward office) in improving the quality of teaching and learning ?

1. Not at all active

2. Slightly active

3. Moderately active

4. Very active

98. Don't know

99. Refused

SMD.19 To your knowledge, how many times did the following officials visit/supervise this school during school year 2075?

Mayor or deputy Mayor metropolitan city

_____ Times

0. Never

98. Don't know

99. Refused

SMD.20 Ward chairperson

_____ Times

0. Never

98. Don't know

99. Refused

SMD.21 Ward member

_____ Times

0. Never

98. Don't know

99. Refused

SMD.22 Officials of the Department of Education or Education Development & Human Resource Development Center

_____ Times

0. Never

98. Don't know

99. Refused

SMD.23 Officials from the Regional Education Directorate

_____ Times

0. Never

98. Don't know

99. Refused

SMD.24 Education office or Education Development and Coordination Unit

_____ Times

0. Never

98. Don't know

99. Refused

SMD.25 Municipality Education Section Office

_____ Times

0. Never

98. Don't know

99. Refused

SMD.26 School inspectors

_____ Times

0. Never

98. Don't know

99. Refused

SMD.27 Resource person

_____ Times

0. Never

98. Don't know

99. Refused

SMD.28 Others besides those mentioned above (please specify)

1. _____

1a. _____ Times

2. _____

2a. _____ Times

3. _____

3a. _____ Times

0. Never

98. Don't know

99. Refused

SMD.29 Have any of the officials who visited your school during the 2075 school year observed any classes that your school's teachers taught?

1. Yes

0. No

→ Go to SMD.34

98. Don't know

99. Refused

SMD.30 If yes, who observed the classrooms? (please specify)

1. _____

1a. _____ Times

2. _____

2a. _____ Times

3. _____

3a. _____ Times

0. Never

98. Don't know

99. Refused

SMD.31 Did any of them who observed classes that your school's teachers taught give feedback to you and your teachers during the 2075 school year?

1. Yes

0. No



Go to SME.33

98. Don't know

99. Refused

SMD.32 How useful was the feedback that you received about your school during the 2075 school year?
Would you say a lot useful, somewhat useful, or not useful at all ?

1. A lot useful

2. Some what useful

3. Not useful at all

97. Other specify.....

98. Don't know

99. Refused

SMD.33 Did any of those who observed your school demonstrated a model class in the last school year
2075?

1. Yes

0. No

98. Don't know

99. Refused

SMD.34 How many times did you or other SMC/SB members observe a classroom when a teacher was
teaching during the 2075 school year?

_____ No. of classroom observation

98. Don't know

99. Refused

SMD.35 Did you demonstrate a model class for any of the teachers in your school during school year 2075?

1. Yes

0. No

98. Don't know

99. Refused

SMD.36 Did you give feedback to teachers for teaching improvement during school year 2075? If yes, how many times?

_____ Times

0. Never

98. Don't know

99. Refused

SMD.37 While teaching in the classroom, what portion of your schools' teachers teach in the classroom with lesson plans? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers teach with lesson plan

2. About three-quarters of teachers teach with lesson plan

3. About half of teachers teach with lesson plan

4. About quarter of teachers teach with lesson plan

0. No teachers teach with lesson plan

98. Don't know

99. Refused

SMD.38 While teaching in the classroom, what portion of your schools' teachers use teaching materials (besides for daily use)? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use teaching materials

2. About three-quarters of teachers use teaching materials

3. About half of teachers use teaching materials

4. About quarter of teachers use teaching materials

0. No teachers use teaching materials

98. Don't know

99. Refused

SMD.39 While teaching in the classroom, what portion of your schools' teachers use discussion and interactive teaching methods? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use discussion and interactive teaching methods

2. About three-quarters of teachers use discussion and interactive teaching methods

3. About half of teachers use discussion and interactive teaching methods

4. About quarter of teachers use discussion and interactive teaching methods

0. No teachers use discussion and interactive teaching methods

98. Don't know

99. Refused

SMD.40 While teaching in the classroom, what portion of your schools' teachers use Information and Communications Technology (ICT) like computers, projectors, Internet materials, and mobile devices? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use ICT

2. About three-quarters of teachers use ICT

3. About half of teachers use ICT

4. About quarter of teachers use ICT

0. No teachers use ICT

98. Don't know

99. Refused

SMD.41 While teaching in the classroom, what portion of your schools' teachers use differentiated instruction? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use differentiated instruction

2. About three-quarters of teachers use differentiated instruction

3. About half of teachers use differentiated instruction

4. About quarter of teachers use differentiated instruction

0. No teachers use differentiated instruction

98. Don't know

99. Refused

SMD.42 While teaching in the classroom, what portion of your school's teachers regularly assign homework, check it, and give feedback? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers regularly assign homework, check it, and give feedback

2. About three-quarters of teachers regularly assign homework, check it, and give feedback

3. About half of teachers regularly assign homework, check it, and give feedback

4. About quarter of teachers regularly assign homework, check it, and give feedback

0. No teachers regularly assign homework, check it, and give feedback

98. Don't know

99. Refused

SMD.43 While teaching in the classroom, what portion of your schools' teachers use positive reinforcement on teaching? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use positive reinforcement

2. About three-quarters of teachers use positive reinforcement

3. About half of teachers use positive reinforcement

4. About quarter of teachers use positive reinforcement

0. No teachers use positive reinforcement

98. Don't know

99. Refused

SMD.44 While teaching in the classroom, what portion of your schools' teachers use classroom management strategies such as giving extra support to weak students, treating male and female students equally, and adjusting the seating and materials in the classroom? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use classroom management strategies

2. About three-quarters of teachers use classroom management

3. About half of teachers use classroom management strategies

4. About quarter of teachers use classroom management strategies

0. No teachers use classroom management strategies

98. Don't know

99. Refused

SMD.45 While teaching in the classroom, what portion of your schools' teachers use formative evaluation? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use formative evaluation

2. About three-quarters of teachers use formative evaluation

3. About half of teachers use formative evaluation

4. About quarter of teachers use formative evaluation

0. No teachers use formative evaluation

98. Don't know

99. Refused

SMD.46 While grading, what portion of your school's teachers use answer keys for question scoring? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use answer keys for question scoring

2. About three-quarters of teachers use answer keys for question scoring

3. About half of teachers use answer keys for question scoring

4. About quarter of teachers use answer keys for question scoring

0. No teachers use answer keys for question scoring

98. Don't know

99. Refused

SMD.47 While publishing the result, what method does your school use?

Multiple responses possible. Do not read the possible answers

1. Conduct exam every unit test

2. Conduct exam every unit test & send to copy for parents

3. Conduct exam every monthly test

4. Conduct exam every monthly test and send copy to parents

5. Conduct exam every bimonthly test

6. Conduct exam every bimonthly test and send copy to parents

7. Conduct exam 4 times in a year

8. Conduct exam 4 times in a year and send copy for parents

9. Conduct exam 3 times in a year

10. Conduct exam 3 times in a year and send copy for parents

97. Others (Specify) _____

98. Don't know

99. Refused

SMD.48 For student result analysis and feedback, what type of method does your school use?

0. Do not use/conduct any student result analysis or feedback

1. Discuss class and subject-wise achievement only in staff meetings

2. Discuss result analysis and feedback in classroom discussion and in staff meetings

3. After discussion of result analysis and feedback, make an improvement plan

98. Don't know

99. Refused

Section SME: Finance: Budget allocation, Disbursement, Leakage

SME.1 What are the sources of income in your school?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. From federal Government

2. Province government

3. From municipality/local government

4. From ward office

5. Student fee

6. Rent from land

7. Rent from buildings, house, shed

8. Parents donation

9. Donations from other NGO/INGO

10. From Shareholder

97. Other (specify)

98. Don't know

99. Refused

For Interviewer: (See the pre-edit)

1. This school is community school.
2. This school is institutional school.

Go to SME.4

SME.2 Was the portion of budget from government disbursed on time each time ?

1. Yes.

Go to SME.4

0. No

98. Don't know

99. Refused

SME.3 How late was the disbursement ?

1. One month or less

2. Two to three months

3. More than three

98. Don't know

99. Refused

SME.4 Was the portion of budget from tuition and additional fees paid on time?

1. Yes.

Go to SME.6

0. No

98. Don't know

99. Refused

SME.5 What percent late was the tuition fee payment?

1. Less than 25%

2. 25% to 50%

3. 50% to 75%

4. More than 75%

98. Don't know

99. Refused

SME.6 Was the portion of budget from the school's own income sources other than tuition and fees raised on time ?

0. No

1. Yes.

2. No source of other internal income

98. Don't know

99. Refused

Go to SME.8

SME.7 What portion of the school's own income sources, other than tuition and fees, was not raised on time?

1. Less than 25%

2. 25% to 50%

3. 50% to 75%

4. More than 75%

98. Don't know

99. Refused

SME.8 Was the portion of budget from community contributions raised on time ?

0. No

1. Yes.

2. No source from community contribution

Go to SME.10

98. Don't know

99. Refused

SME.9 How late was the disbursement ?

1. One month or less

2. Two to three months

3. More than three

98. Don't know

99. Refused

SME.10 How much land does this school own now?

.....Dhur

.....Kathha

.....Bigaha

0. None

98. Don't know

99. Refused

SME.11 Do students pay admission fees for this school?

1. Yes

0. No admission fee

98. Don't know

99. Refused

SME.12 Do students pay tuition fees every month for this school?

0. No tuition fee

1. Yes

2. Paid only english medium student

98. Don't know

99. Refused

SME.13 Do students pay fees for books or study materials?

0. No book/materials fee

1. Yes

2. Paid only english medium student

98. Don't know

99. Refused

SME.14 Do students pay any other fees at this school? If yes, what other fees?

1 Computer Fee

2. Exam Fee

3. Transportation Fee

97. Others (specify) _____

0. No other fees

98. Don't know

99. Refused

SME.15 Who maintains the school's books of accounts? Is it a full time accountant, a part-time accountant, the principal, another teacher, or someone else?

1. Full time accountant

2. Part-time accountant

3. Principal

4. Teacher

97. Other (specify) _____

98. Don't know

99. Refused

SME.16 Who prepares the school's annual budget? Is it a full-time accountant, a part-time accountant, the principal, another teacher, the founders of the school, someone else, or no one?

1. Full time accountant

2. Part-time accountant

3. Principal

4. Teacher

5. Founders of the school

97. Other (specify) _____

0. No one

98. Don't know

99. Refused

SME.17 Is there a practice of the SMC/SB passing an annual budget of the school for each fiscal year?

1. Yes

0. No

98. Don't know

99. Refused

SME.18 Who approves the school budget? Is it the SMC/SB, Metropolitan/EDCU, both the SMC/SB and EDCU, or someone else?

1. SMC/SB

2. Metropolitan/EDCU

3. Both SMC/SB and EDCU

97. Others (specify) _____

98. Don't know

99. Refused

SME.19 Whom does the school administration generally inform about the annual school budget?

Mark all that apply.

1. Chairperson of SMC/SB

2. Teachers

3. Parents assembly

4. PTA

5. Shareholder

0. No one

97. Others (specify) _____

98. Don't know

99. Refused

SME.20 How is the salary of teachers and other staff paid? Is it through bank account only, a bearer cheque, an AC payee cheque, by cash payment, or by both a bank account and cash payment?

1. Through bank account only

2. Bearer cheque

3. AC payee cheque

4. By cash payment

5. Both bank account and cash payment

97. Other (specify) _____

98. Don't know

99. Refused

SME.21 Are the teachers at your school paid on time? Would you say they are paid on time all the time, most of the time, sometimes, or never?

1. Paid on time all of the time

2. Paid on time most of the time

3. Paid on time sometimes

0. Never paid on time

98. Don't know

99. Refused

SME.22 Did the school receive any capital grants in the last 3 years?

1. Yes

0. No

Go to SME.24

98. Don't know

99. Refused

SME.23 Was the SMC/SB informed about the capital grant?

1. Yes

0. No

98. Don't know

99. Refused

SME.24 Was there any construction work in the last 3 years at your school?

1. Yes

0. No

Go to SME.27

98. Don't know

99. Refused

SME.25 Was a construction committee formed for that construction work?

1. Yes

0. No

98. Don't know

99. Refused

SME.26 Was the capital grant properly utilized?

1. Yes

0. No

98. Don't know

99. Refused

SME.27 Did your school receive any scholarship grants in the 2075 school year?

1. Yes

0. No

Go to SME.34

98. Don't know

99. Refused

SME.28 Which types of scholarship grants did the school receive during the 2075 school year?

Mark all that apply.

1. Dalit scholarship

2. Girls scholarship

3. Feeder scholarship

4. Scholarship for martyrs family

5. Remote mountain scholarship

6. Scholarship for disabled

7. School uniform scholarship

8. Scholarship for poor and diligent

9. Scholarship for ethnic /indigenous group

10. Scholarship from different organization

11. Madarsha scholarship

12. Gumba scholarship

13. Ashram scholarship

14. Proxy mean testing (PMT) stipend

15. Scholarship for intelligent students

16. Scholarship for conflict victims

17. Others scholarship (Specify)_____

18. Don't know

19. Refused

SME.29 Were the scholarship funds received on time to distribute properly?

1. Yes

0. No

98. Don't know

99. Refused

SME.30 Were the scholarship funds distributed properly?

1. Yes

0. No

98. Don't know

99. Refused

SME.31 Does the SMC/SB have a say in which students receive scholarships?

1. Yes

0. No

98. Don't know

99. Refused

SME.32 For distribution of different scholarships received from Metropolitan/EDCU, are there specific guidelines of EDCU? Is the SMC/SB aware of those guidelines?

1. Yes

0. No

Go to SME.34

98. Don't know

99. Refused

SME.33 Does the school follow the Metropolitan/EDCU guidelines for distributing scholarships?

1. Yes

0. No

98. Don't know

99. Refused

SME.34 Which types of scholarship grants did the school distribute during the last school year 2075?

Mark all that apply.

1. Dalit scholarship

2. Girls scholarship

3. Feeder scholarship

4. Scholarship for martyrs family

5. Remote mountain scholarship

6. Scholarship for disabled

7. School uniform scholarship

8. Scholarship for poor and diligent

9. Scholarship for ethnic /indigenous group

10. Scholarship from different organization

11. Madarsha scholarship

12. Gumba scholarship

13. Ashram scholarship

14. Proxy mean testing (PMT) stipend

15. Scholarship for intelligent students

16. Scholarship for conflict victims

17. Others scholarship (Specify)_____

18. Don't know

19. Refused

SME.35 What is the main problem that you face in distributing scholarships?

1. Inadequate amount

2. Late receipt of amount

3. Difficulty in identifying beneficiaries

4. Protest of non-beneficiaries

0. No any problem

97. Other (specify) _____

98. Don't know

99. Refused

For the following statement, please tell me if you strongly agree, agree, are neutral, disagree or strongly disagree:

SME.36 How strongly do you agree or disagree with this statement: "The financial business at (school name) school is handled properly?" Do you strongly agree, agree, are neutral, disagree, or strongly disagree?

1. Strongly Agree

2. Agree

3. Neutral

4. Disagree

5. Strong Disagree

98. Don't know

99. Refused

Section SMF: Enforcement: Compliance monitoring, recordkeeping

SMF.1 How often are financial audits conducted?

1. Annually

2. Bi-annually

3. Less than once every two years

97. Other (specify)

98. Don't know

99. Refused

SMF.2 Did the school complete a financial audit for the last fiscal year?

1. Yes

0. No

98. Don't know

99. Refused

SMF.3 When was the last financial audit completed?

_____ Month

_____ Year

98. Don't know

99. Refused

SMF.4 Who serves as the school auditor?

1. Chartered accountant

2. Auditor

3. School

4. By teacher

5. SMC/SB

98. Don't know

99. Refused

SMF.5 Who appoints schools auditors?

1. EDCU

2. Schools themselves

3. District Education Committee

4. Metropolitan

5. SMC/SB

97. Other (specify) _____

98. Don't know

99. Refused

SMF.6 Does the school have the practice of making school financial audits public?

1. Yes  

0. No

98. Don't know

99. Refused

SMF.7 If not, why?

98. Don't know

99. Refused

SMF.8 Is there a practice of conducting social audits of this school?

1. Yes

0. No  

98. Don't know

99. Refused

SMF.9 How often are social audits conducted?

1. Annually

2. Bi-annually

3. Less than once every two years

97. Other (specify)

98. Don't know

99. Refused

SMF.10 Did the school complete a social audit for school year 2075?

1. Yes

0. No

98. Don't know

99. Refused

SMF.11 When was the last social audit completed?

_____ Month

_____ Year

98. Don't know

99. Refused

SMF.12 Who conducts the school's social audit?

1. Principal

2. Teachers

3. Metropolitan/EDCU

4. SMC/SB

5. PTA

6. Parents

7. Social Audit Committee

97. Other (specify) _____

98. Don't know

99. Refused

SMF.13 Do you know about the Social Audit Guidelines of local government ?

1. Yes

0. No

98. Don't know

99. Refused

SMF.14 Does the school follow those guidelines when they conduct the social audit?

1. Yes

0. No

98. Don't know

99. Refused

SMF.15 What issues were covered in the latest social audit?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. School administration/issues

2. Issues on income and expenses

3. Quality of teaching/learning and school

4. Issues related to teachers

5. Improvement of physical facilities of school

6. Involvement of community members in school activities

97. Other (specify) _____

98. Don't know

99. Refused

SMF.16 Did your school discuss the school's annual financial audit report in the last social audit?

1. Yes

0. No

98. Don't know

99. Refused

SMF.17 How many times did your school conduct a meeting with parents during the 2075 school year?

_____ No. of Parents meetings

98. Don't know

99. Refused

SMF.18 How many times did your school conduct a public hearing program during the 2075 school year?

_____ No. of public hearing

98. Don't know

99. Refused

SMF.19 Did your school select school's best teacher and parents in the 2075 school year?

1. Yes

0. No

98. Don't know

99. Refused

SMF.20 How many times did the SMC/SB observe the classroom during teaching time in the school year 2075?

_____ No. of classroom observation

98. Don't know

99. Refused

SMF.21 How many times did the parents and class teachers of your school meet jointly together in the 2075 school year?

_____ No. of meeting

98. Don't know

99. Refused

SMF.22 How many times did your school meet jointly with the school management committee, Parent Teacher Association, and parents during the 2075 school year?

_____ No. of meeting

98. Don't know

99. Refused

SMF.23 Did your school develop an educational quality improvement plan and yearly calendar during school year 2075?

1. Yes

0. No

98. Don't know

99. Refused

SMF.24 Did your school publish code of conduct guidelines for students and teachers during the 2075 school year?

1. Yes

0. No

98. Don't know

99. Refused

SMF.25 Did your school conduct school health programs such as Vitamin A, nutrition, polio, worm infestation program during the 2075 school year?

1. Yes

0. No

98. Don't know

99. Refused

SMF.26 Did your school conduct observation programs, i.e., inter-school, profession, business with technology, or exchange learning programs during the 2075 school year?

1. Yes

0. No

98. Don't know

99. Refused

SMF.27 Did your school do performance evaluations of teachers in the 2075 school year?

1. Yes

0. No

98. Don't know

99. Refused

SMF.28 In your opinion, what are the main problems of current school operation and management?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. Lack of teachers

2. Lack of classroom and infrastucture

3. Politics

4. Relationship with community

5. Lack of financial resources

6. Financial irregularities

7. Teacher's irregularity

8. Lack of textbooks

9. Cordination with SMC/SB and Principal

0. No any problem

97. Others

98. Don't know

99. Refused

SMF.29 In your opinion, what are the main teaching and learning problems faced by this school ?

98. Don't know

99. Refused

SMF.30 In your opinion, what are the main financial problems faced by this school ?

98. Don't know

99. Refused

SMF.31 Thank you very much for your time and cooperation!

Thank You

Exact Time Now.....

Interviewer Experience

A large, empty rectangular box with a double-line border, intended for writing an interviewer experience. The box is centered on the page and occupies most of the lower two-thirds of the document.

Call Record

Description	First Time	Second Time	Third Time	Remarks
Date				
Name of Interviewer				
Final Result*				
Time				
Date for Next Visit				

* 1. Complete 2. No one at home 3. Partially complete
 4. Refusal 5. House vacant 6. Address not available
 7. Others (Specify).....