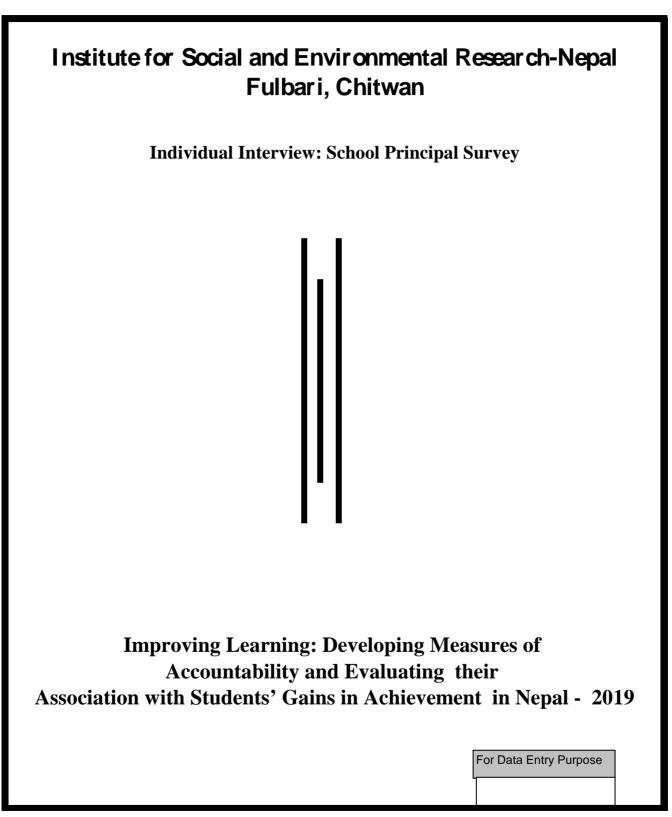
### Improving Learning: Developing Measures of Accountability and Evaluating their Association with Students' Gains in Achievement in Nepal

# Individual Interview: School Principal Survey A: School Information

Name of School			
ID			
Address		V	Vard No
B: Pr	rincipal Info	ormation	
Respondent (Principal) Name			
ID	]		
Gender Female Male	Age		
	C: Intervi	ew	
Interview No.		Date	
Interviewer's Name		ID	
Interview	Starts Time	Ending Time	Total Time (Min)
Pre-edit			
Interview Time			
Post edit			
Checked by			
1 Supervisor		2	Office



Improving Learning: Developing Measures of Accountability and Evaluating their Association with Students' Gains in Achievement in Nepal - 2019

Exact Time Now.....

# **School Principal Survey**

## Section A: School Background

Let's start to talk about your school.

HA1 When was this school established?

.....Year.....Date

HA2 How was this school started? Was it initiated by the local community, government, or individual shareholders?

1. Local community

2. Direct by Government

3. Individual shareholders

4. Both local community and government

5. Charity/International donors

97. Other .....

98. Don't know

HA3 How were the funds generated to establish the school in the beginning?

### Mark all that apply.

1. Individual donation from local community

2. Directly sponsored by government

3. Private investors

4. Non-governmental organizations

5. Business groups

6. International aid agencies

98. Don't know

HA4 How was land to build this school acquired?

1. Public land

2. Individually donated

3. Purchased from government funds

4. Purchased from shareholders

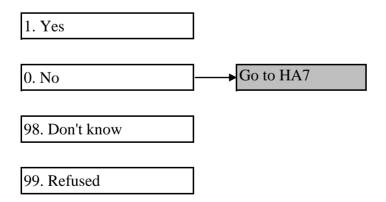
5. Land in rent

6. Obtained by Charity/International donors

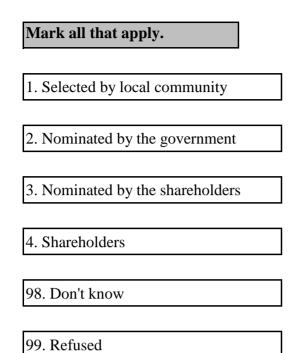
98. Don't know

99. Refused

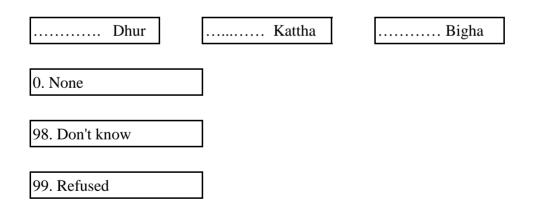
HA5 When this school was established was there any committee to oversee the management of this school?



HA6 How were the members of this committee selected?



HA7 How much land did this school have when this school was first established ?



HA8 When this school was established, what type of school was this? Community without government support, community and government support, government, or institutional (private/shareholder)?

1. Community without government support

2. Community and government support

3. Government only

4. Institutional (private/shareholder)

5. Charity/International donors support

98. Don't know

99. Refused

HA9 What type of school is this now? Community without government support, community with government support, government, or institutional (private/shareholder)?

1. Community without government support

2. Community with government support

3. Government only

4. Institutional (private/shareholder)

5. International donors support

98. Don't know

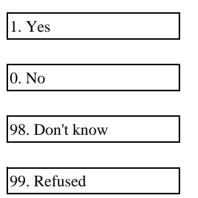
# Section B: Education and Employment

Let's talk about education and employment.

HB1 Let's talk about you. How many years have you been working in this school as a principal?

— Months	Years
98. Don't know	]
99. Refused	

HB2 Have you ever worked in this school as a teacher prior to becoming principal?

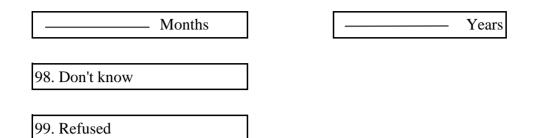


т т

HB3 How many years have you been working as a teacher?

For Interviewers: Do not count the working years as a principal.								
Months	Years							
98. Don't know								
99. Refused								

HB4 How many years have you been working in this school as a teacher?



HB5 Which education grade/level did you achieve/complete?

### 11. SLC

13. Class 12/IA or equivalent

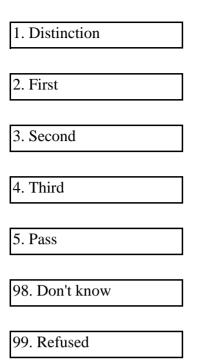
14. Class BA or equivalent

15. Class MA or equivalent

16. Ph.D. or equivalent

98. Don't know

HB6 In which division did you pass the highest grade/level that you achieved/completed?



HB7 Did you take a principal training program? If yes, which type? When? Please also tell us if you received your certificate.

Type of traning	When (Year)	Duration (Days)	Certificate (Yes/No)		
1					
2					
3					
0. No training at all					
98. Don't know					
99. Refused					

HB8 Did you take a teacher training program? If yes, which type? When? Please also tell us if you received your certificate.

Type of traning	When (Year)	Duration (Days)	Certificate (Yes/No)
1			
2			
3			
0. No training at all	]		
98. Don't know	]		
99. Refused	7		

HB9 Why did you choose to be a principal at this school instead of another school?

Mark all that apply.

1. Location, convenient location

2. Leave or other benefits

3. Salary

4. Commitment to the school's mission

5. Offered a permanent contract

6. Family or friends work at this school

7. Transfer

8. Newly appointed

9. Shareholder

10. Good community support

11. Being a teacher in this school

97. Other (specify)

0. Did not have another option

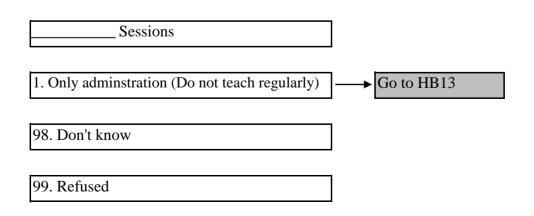
98. Don't know

HB10 How do you describe your involment beside being the principal at this school?

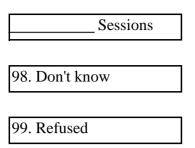
Mark all that apply.
1. Parent
2. Shareholder
3. SMC/SB
4. Parent Teacher Association
97. Other (specify)
0. Principal only, no other involvement
98. Don't know
99. Refused

Now, let's return to talking about where you are teaching currently.

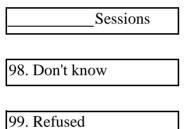
HB11 How many sessions do you teach in a typical week of teaching at this school? A typical week is one that is not shortened by breaks, public holidays, school events, or anything else.



HB12 On the day you teach the most sessions at this school, how many sessions do you teach?



HB13 How many average sessions do you teach in a week in place of a teacher who is absent?

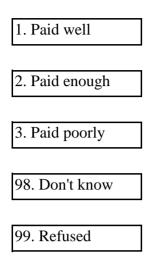


HB14 How long is each session on average?

Minutes

98. Don't know

HB15 Thinking only about the work you do at this school, would you say you are paid well, you are paid enough, or you are paid poorly?



HB16 Would you say the benefits you receive are good, just enough, or poor?

Good benefits
 Just enough benefits
 Poor benefits
 98. Don't know
 99. Refused

HB17 How were you recruited and hired as a principal at this school?

1. SMC/SB advertisement and selection based on competition

2. SMC/SB appointment without advertisement and competition

3. Local government advertisement and selection based on competition

4. Local government appointment without advertisement and competition

5. Federal government Teacher's Service Commission

6. Transferred from another school

97. Other (specify)

98. Don't know

# **Section C: Community Facilities**

Let's talk about community facilities.

HC1 How far is the closest paved road from your school in walking distance?

\_\_\_\_\_ Minutes

98. Don't know

99. Refused

HC2 How far is the closest government health facility from your school in walking distance?

— Minutes

98. Don't know

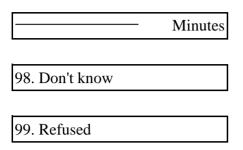
99. Refused

HC3 How far is the closest private health facility from your school in walking distance?

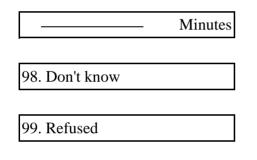
———— Minutes

98. Don't know

HC4 How far is the closest public bus stop/place where people commonly board a bus from your school in walking distance?



HC5 How far is the closest commercial bank or financial institution from your school in walking distance?



HC6	For Interviewer: (See the pre-edit)	
	1. This is a basic school. (Grade 1-8)	
	2. This is a secondary school .	
	Go to HC7	

HC6.1 How much time does it take to reach the closest secondary school from your school in walking distance?

	Minutes
98. Don't know	
99. Refused	

HC7 How much time does it take to reach the closest campus from your school in walking distance?

	Minutes
98. Don't know	
99. Refused	

HC8 Which of the following is an applied teaching method in your school? Mark the appropriate grades and multiple responses possible.

	Monte	Nursery	LKG	UKG	KG	1	2	3	4
T.Techniques									

	5	6	7	8	9	10	11	12
T.Techniques								

	Monte	Nursery	LKG	UKG	KG	1	2	3	4
T. Medium									

	5	6	7	8	9	10	11	12
T. Medium								

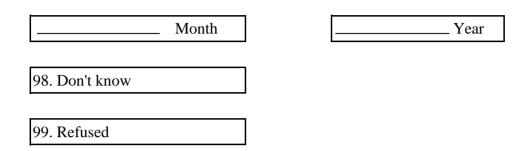
Teaching Techniques: 1. Grade teaching, 2. Multi grade teaching, 3. Subject teaching

**Teaching Medium:** 1. English medium, 2. Nepali medium, 3. Other **If the medium is different within class please write in details.** 

# **Section D: Delegation**

Let's talk about school management and delegation.

HD1 Lets talk about the current SMC/SB. When was this SMC/SB formed?



HD2 How many SMC/SB meetings were held from 01 Baishak, 2075 to 30 Chaitra, 2075?

Look at the minute book and note it down.

\_\_\_\_\_ Number

98. Don't know

99. Refused

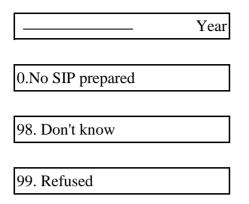
HD3 Have you prepared a school improvement plan(SIP)?

1. Yes

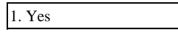
0. No

98. Don't know

HD4 When was the School Improvement Plan (SIP) last revised?



HD5 Have you made any changes to the SIP in school year 2075?



0. No

98. Don't know

HD6 What sort of school performance indicators do you monitor/evaluate?

#### Multiple responses possible. Do not read the possible answers.

1. Students' achievement in school subjects

2. Students' regularity in class room

3. Teachers' regularity in class teaching

4. Quality of classroom teaching of teachers

5. Proportion of dropouts/repeaters in class

6. Enrollment of disadvantaged child in school

7. Overall enrollment in school

8. School income

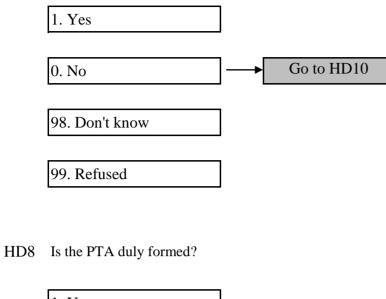
9. School expenditures

10. Teacher stability

11. Timely fee paid

97. Other (specify)

HD7 Is there a parent teacher association (PTA) formed in this school?



1. Yes

0. No

98. Don't know

99. Refused

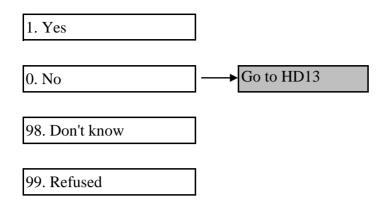
HD9 How many times did the PTA meet in schoolyear 2075?

Look at the minute book and note it down.

\_\_\_\_\_ Number

98. Don't know

HD10 Do you have a system of guardian's general meeting?



HD11 How many times did it meet in the last year from 1 baishakh to chaitra 30,2075?

\_\_\_\_\_ Number

98. Don't know

HD12 What is generally discussed in guardian's general meeting?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box. 1. Construction issues 2. Enrollment issues 3. Regularity of students 4. Regularity of teachers 5. Financial situation of school 6. Resource mobilization 7. School improvement plan 8. Scholarship program 9. Curriculum 10. Educational quality 11. Student Achievement 12. Role of Parents 13. Role of Students 14. Role of School 15. Role of Teachers 16. Transportation Facility 17. Tution/Coaching/Extra class 97. Other (specify) 98. Don't know 99. Refused

Now I am going to read some statements. Please tell me if you strongly disagree, disagree, agree or strongly agree.

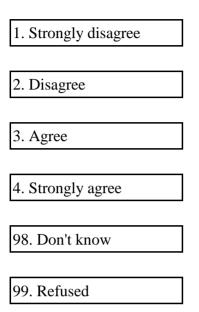
HD13 How strongly do you agree or disagree with this statement: "The School Management Committee provides the principal with adequate autonomy for making important decisions regarding school operation." Do you strongly disagree, disagree, agree, or strongly agree?

1. Strongly disagree
2. Disagree
3. Agree
4. Strongly agree
98. Don't know
99. Refused
Barrier and State and Stat

HD14 How strongly do you agree or disagree with this statement: "The School Management Committee tries to control directly too many decisions about the operation of the school that should be made instead by the principal."

1. Strongly disagree	
2. Disagree	
3. Agree	
U	
4. Strongly agree	
00 Dank lan are	
98. Don't know	
99. Refused	

HD15 How strongly do you agree or disagree with this statement: "The local municipality provides the principal with adequate autonomy for making important decisions regarding school operation." Do you strongly disagree, disagree, agree, or strongly agree?



HD16 How strongly do you agree or disagree with this statement: "The local municipality tries to control directly too many decisions about the operation of the school that should be made instead by the school itself." Do you strongly disagree, disagree, agree, or strongly agree?

1. Strongly disagree

2. Disagree

3. Agree

4. Strongly agree

98. Don't know

# Section E: Enforcement: Compliance Monitoring, Recordkeeping

Let's talk about enforcement, compliance monitoring, and recordkeeping.

HE1 To your knowledge, how many times did the following officials visit/supervise this school during the 2075 school year?

Mayor or deputy Mayor of metropolitan city

 Times

 0. Never

 98. Don't know

 99. Refused

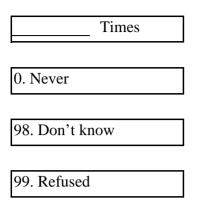
HE2 Ward chairperson

Times

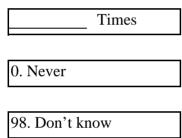
0. Never

98. Don't know

#### HE3 Ward member



HE4 Officials of the Department of Education or Education Development & Human Resource Development Center



99. Refused

HE5 Officials from the Regional Education Directorate

Times

0. Never

- 98. Don't know
- 99. Refused

HE6 Education office or Education Development and Coordination Unit



HE7 Municipality Education Section Office



HE8 School inspectors

Times

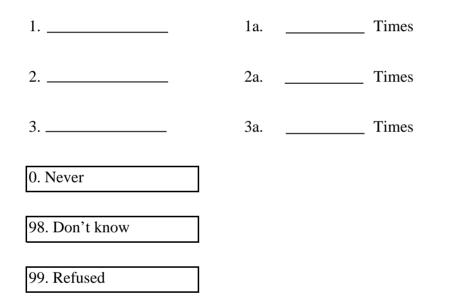
0. Never

98. Don't know

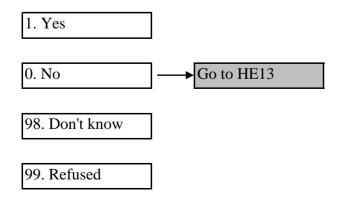
#### HE9 Resource person



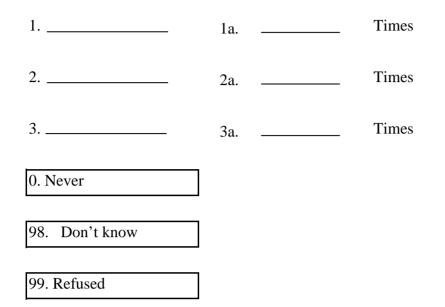
HE10 Other besides those mentioned above (please specify)



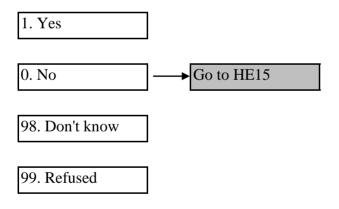
HE11 Have any of the officials who visited your school during the 2075 school year observed any classes that your school's teachers taught?



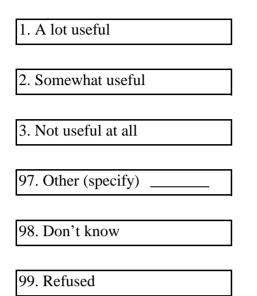
HE12 If yes, who observed the classrooms? (please specify)



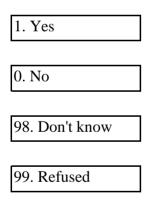
HE13 Did any of them who observed classes that your school's teachers taught give feedback to you and your teachers during the 2075 school year?



HE14 How useful was this feedback that you received about your school during the 2075 school year? Would you say a lot useful, somewhat useful, or not useful at all?



HE15 Did any of those who observed your school demonstrated a model class in the last school year 2075?

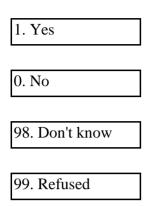


HE16 How many times did you observe a classroom when a teacher was teaching during the 2075 school year?

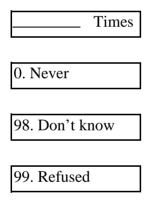
——— No. of classroom observation

98. Don't know

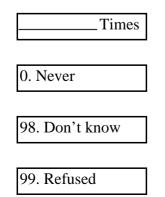
HE17 Did you demonstrate a model class for any of your teachers in your school in the 2075 school year?



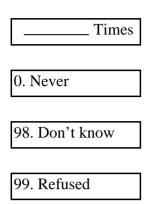
HE18 Did you give informal feedback to a teacher for teaching improvement during the 2075 school year? If yes, how many times?



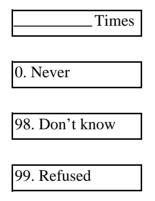
HE19 Did you give formal feedback to a teacher for teaching improvement during the 2075 school year? If yes, how many times?



HE20 Did you meet with a teacher for school activities and challenges during school year 2075? If yes, how many times?



HE21 Did you meet with a teacher to learn about a new teaching method or new academic materials during the 2075 school year? If yes, how many times?



HE22 While teaching in the classroom, what portion of your schools' teachers teach in the classroom with lesson plans? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers teach with lesson plan

2. About three-quarters of teachers teach with lesson plan

3. About half of teachers teach with lesson plan

4. About quarter of teachers teach with lesson plan

0. No teachers use lesson plan

98. Don't know

99. Refused

HE23 While teaching in the classroom, what portion of your schools' teachers use teaching materials (besides for daily use)? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use teaching materials

2. About three-quarters of teachers use teaching materials

3. About half of teachers use teaching materials

4. About quarter of teachers use teaching materials

0. No teachers use teaching materials

98. Don't know

HE24 While teaching in the classroom, what portion of your schools' teachers use discussion and interactive teaching methods? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use discussion and interactive teaching methods

2. About three-quarters of teachers use discussion and interactive teaching methods

3. About half of teachers use discussion and interactive teaching methods

4. About quarter of teachers use discussion and interactive teaching methods

0. No teachers use discussion and interactive teaching methods

98. Don't know

99. Refused

HE25 While teaching in the classroom, what portion of your schools' teachers use Information and Communications Technology (ICT) like computers, projectors, Internet materials, and mobile devices? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use ICT

2. About three-quarters of teachers use ICT

3. About half of teachers use ICT

4. About quarter of teachers use ICT

0. No teachers use ICT

98. Don't know

HE26 While teaching in the classroom, what portion of your schools' teachers use differentiated instruction? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of tea	chers use differentiated instruction
2. About three	e-quarters of teachers use differentiated instruction
3. About half	of teachers use differentiated instruction
4. About quar	ter of teachers use differentiated instruction
0. No teachers	s use differentiated instruction
98. Don't kno	W
99. Refused	

HE27 While teaching in the classroom, what portion of your school's teachers regularly assign homework, check it, and give feedback? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers regularly assign homework, check it, and give feedback

2. About three-quarters of teachers regularly assign homework, check it, and give feedback

3. About half of teachers regularly assign homework, check it, and give feedback

4. About quarter of teachers regularly assign homework, check it, and give feedback

0. No teachers regularly assign homework, check it, and give feedback

98. Don't know

HE28 While teaching in the classroom, what portion of your schools' teachers use positive reinforcement on teaching? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use positive reinford	cement
2. About three-quarters of teachers use	positive reinforcement
3. About half of teachers use positive re	inforcement
4. About quarter of teachers use positive	e reinforcement
0. No teachers use positive reinforceme	nt
98. Don't know	
99. Refused	

HE29 While teaching in the classroom, what portion of your schools' teachers use classroom management strategies such as giving extra support to weak students, treating male and female students equally, and adjusting the seating and materials in the classroom? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use classroom management strategies

2. About three-quarters of teachers use classroom management

3. About half of teachers use classroom management strategies

4. About quarter of teachers use classroom management strategies

0. No teachers use classroom management strategies

98. Don't know

HE30 While teaching in the classroom, what portion of your schools' teachers use formative evaluation? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

2. Abou	at three-quarters of teachers use formative evaluation
3. Abo	ut half of teachers use formative evaluation
4. Abo	ut quarter of teachers use formative evaluation
). No t	eachers use formative evaluation
98. Do	n't know

99. Refused

HE31 While grading, what portion of your school's teachers use answer keys for question scoring? Most of teachers, about three-quarters of teachers, about half of teachers, about quarter of teachers, or no teachers?

1. Most of teachers use answer keys for question scoring

2. About three-quarters of teachers use answer keys for question scoring

3. About half of teachers use answer keys for question scoring

4. About quarter of teachers use answer keys for question scoring

0. No teachers use answer keys for question scoring

98. Don't know

HE32 While publishing the result, what method does your school use?

Multiple responses possible. Do not read the possible answers

1. Conduct exam every unit test

2. Conduct exam every unit test and send copy to parents

3. Conduct exam every monthly test

4. Conduct exam every monthly test and send copy to parents

5. Conduct exam every bimonthly test

6. Conduct exam every bimonthly test and send copy to parents

7. Conduct exam 4 times in a year

8. Conduct exam 4 times in a year and send copy to parents

9. Conduct exam 3 times in a year

10. Conduct exam 3 times in a year and send copy to parents

97. Other (specify)

98. Don't know

HE33 For student result analysis and feedback, what type of method does your school use?

0. Do not use/conduct any student result analysis or feedback

1. Discuss class and subject-wise achievement only in staff meetings

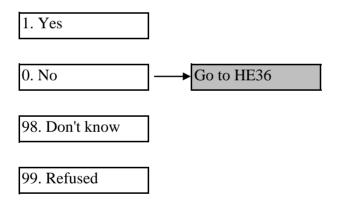
2. Discuss result analysis and feedback in classroom discussion and in staff meetings

3. After discussion of result analysis and feedback, make an improvement plan

98. Don't know

99. Refused

HE34 As a principal, have you ever dismissed or requested to dismiss a teacher in your school?



HE35 If yes, what caused this action to be taken?

Repeated late coming/early leaving
 Repeated absence
 Repeated absence
 Inability to control the class and/or teach properly
 Beating of students
 Improper behavior (e.g., smoking in class)
 Cheating (leaking exam papers, etc.)
 Sexual/physical abuse of students
 Financial impropriety

9. Weak on subject matter

97. Other (specify)

98. Don't know

99. Refused

HE36 In your experience as a principal at this school, have you ever had transferred or requested to transfer a teacher in your school?

1. Yes	
0. No	→ Go to HE38
98. Don't know	
99. Refused	

HE37 If yes, what caused this action to be taken?

1. Repeated late coming/early leaving

2. Repeated absence

3. Inability to control the class and/or teach properly

4. Beating of students

5. Improper behavior (e.g., smoking in class)

6. Cheating (leaking exam papers, etc.)

7. Sexual/physical abuse of students

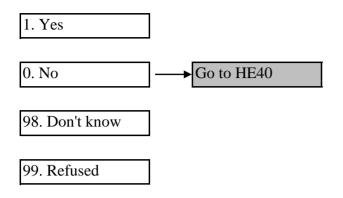
8. Financial impropriety

9. Weak on subject matter

97. Other (specify)

98. Don't know

HE38 In your experience as a principal, has a teacher ever been given a written warning in your school?



HE39 If yes, what caused this action to be taken?

1. Repeated late coming/early leaving

2. Repeated absence

3. Inability to control the class and/or teach properly

4. Beating of students

5. Improper behavior (e.g., smoking in class)

6. Cheating (leaking exam papers, etc.)

7. Sexual/physical abuse of students

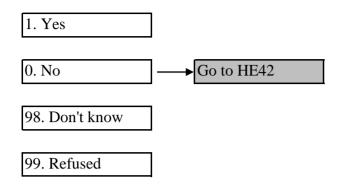
8. Financial impropriety

9. Weak on subject matter

97. Other (specify)

98. Don't know

HE40 In your experience as a principal, has a teacher ever been given a verbal warning in your school?



HE41 If yes, what caused this action to be taken?

1. Repeated late coming/early leaving

2. Repeated absence

3. Inability to control the class and/or teach properly

4. Beating of students

5. Improper behavior (e.g., smoking in class)

6. Cheating (leaking exam papers, etc.)

7. Sexual/physical abuse of students

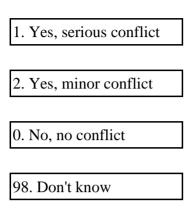
8. Financial impropriety

9. Weak on subject matter

97. Other (specify)

98. Don't know

HE42 Was there any conflict during principal selection? Was there serious conflict, minor conflict, or no conflict?



99. Refused

HE43 How many times did the all teachers of your school meet jointly together during the 2075 school year?

——— No. of meetings

98. Don't know

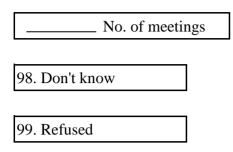
99. Refused

HE44 How many times did the all teachers of your school meet jointly together about pedagogical during the 2075 school year?

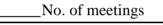
—— No. of meetings

98. Don't know

HE45 How many times did the parents and class teachers of your school meet jointly together in the 2075 school year?



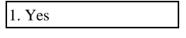
HE46 How many times did your school meet jointly with the school management committee, Parent Teacher Association, and parents during the 2075 school year?



98. Don't know

99. Refused

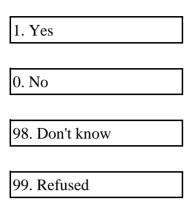
HE47 Did your school develop an educational quality improvement plan and yearly calendar during the 2075 school year?



0. No

98. Don't know

HE48 Did your school publish code of conduct guidelines for students and teachers during the 2075 school year?



HE49 Did your school conduct school health and nutrition programs such as Vitamin A, nutrition, polio, or worm infestation programs during the 2075 school year?

1. Yes	
0. No	
98. Don't know	
99. Refused	

HE50 Did your school conduct observation programs, i.e., inter-school, profession, business with technology, or exchange learning programs during the 2075 school year?

1. `	Yes		

0. No

98. Don't know

HE51 Did your school do performance evaluations of teachers in the 2075 school year?

1. Yes	
0. No	
98. Don't know	
99. Refused	

# **Section F: Performance**

Let's talk about performance.

HF1 What roles and functions do you play as a principal at school ?

Multiple responses are possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.				
1. Overall management of school				
2. Hiring and firing of school teachers and other support staff				
3. Monitor school finances				
4. Improve quality of school				
5. Mobilize resources for school				
6. Monitor construction work in the school				
7. Recommending transfer of teachers				
8. Supervision of mid-day meal				
9. Monitoring student attendance				
10. Conducting/managing teacher training				
11. Monitoring student academic performance				
12. Monitoring teachers absence				
13. Explore different or new funding/aid				
14. Recommending new additional subjects				
97. Other (specify)				
98. Don't know	]			
99. Refused	1			

HF2 How did you come to know about the role and responsibilities of being a principal?

#### Multiple answers are possible. Mark all that apply

1. Orientation training/workshop organized by BMC-education branch/Edu office

2. Meeting and consultation with school inspectors

3. Reading written guidelines

4. Consultations with previous SMC/SB members

5. Principal training

6. Experience

7. Internet/Social networks

0. None of the above

97. Other (specify)\_

98. Don't know

HF3 How serious is the teacher absenteeism (remaining absent without school approval) problem in the school?

1. Very serious problem
2. Serious problem
3. Not a serious problem
98. Don't know
99. Refused

HF4 What has the school done to address this problem in the 2075 school year?

### Multiple answers are possible. Mark all that apply.

0. Done nothing

1. Called meeting and gave feedback to teachers

2. Recommended for disciplinary action

3. Recommended BMC/EDCU office to transfer

4. Took disciplinary action

5. Terminated job

6. School gate locked exactly at 10 o'clock

7. Informed teachers to be on time

8. Absent day's salary subtraction

97. Other (specify)

98. Don't know

HF5 What other actions has your school taken to address the teacher absenteeism problem? Hired a substitute teacher for the class, had other teachers manage the class, had the class remain teacher-less?

1. Hired substitute teacher for the class

2. Had other teachers manage the class

3. Had the class remain teacher-less

97. Other (specify)

98. Don't know

99. Refused

HF6 How motivated are the teachers of your school?

1. Highly motivated

2. Neither motivated nor unmotivated

3. Not motivated

98. Don't know

HF7 What have you done as a principal to keep the teachers motivated?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.	
1. Gave feedback	
2. Recommended for disciplinary action	
3. Provided incentives	
4. Took disciplinary action/warning to poorly motivated teachers	
5. Manage the observational tour	
6. Salary increment of the teachers employed with school internal resources	
7. Additional pay for extra class	
8. Provided bag, laptop for teachers	
9. Provided shoe, tie and uniforms for teachers employed with school internal resources	
0. Done nothing	
97. Other (specify)	
98. Don't know	
99. Refused	

HF8 How qualified and skilled at the particular subject they are currently teaching are the teachers in your school? Are they highly qualified and skilled, somewhat qualified and skilled, or not qualified and skilled?

Highly qualified and skilled
 Somewhat qualified and skilled
 Not qualified and skilled
 Don't know
 Refused

HF9 What has your school done to maintain a qualified pool of teachers?

Multiple answers are possible. Mark all that apply

1. Improve hiring process

2. Provide regular training

3. Provide incentives

4. Provide subject-wise training

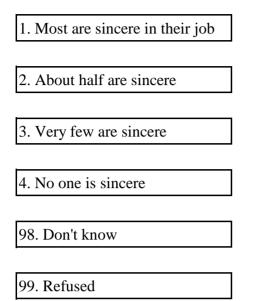
5. Provide subject-wise teachers

0. Done nothing

97. Other (specify)

98. Don't know

HF10 How sincerely do teachers of your school teach?



HF11 How serious is the problem of low enrollment of students in your school?

1. Very serious problem

2. Serious problem

3. Not a serious problem

98. Don't know

 HF12
 What has your school done to increase student enrollment?

 Multiple answers are possible. Mark all that apply.

1. Home visit of prospective student

2. Offer scholarships

3. Provide other incentive

4. Run enrollment campaigns

5. Improve physical infrastructure

6. Improve administrative

7. Hiring qualified teachers

0. Done nothing

97. Other (specify)

98. Don't know

99. Refused

HF13 How serious is the student absenteeism problem in the school?

1. Very serious problem

2. Serious problem

3. Not a serious problem

98. Don't know

HF14 What has the school done to reduce student absenteeism?

Multiple answers are possible. Mark all that apply

1. Home visit of students

2. Offer scholarships

3. Call parents

4. Parent teacher conference

5. Look after students who go home after the break

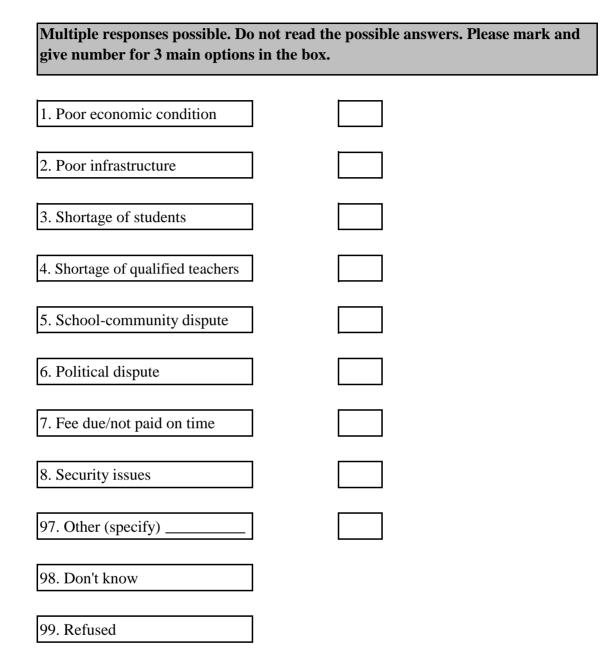
6. Fines are imposed

0. Done nothing

97. Other (specify) -

98. Don't know

#### HF15 What are main concerns the school is currently facing (if any)?



HF16 What has the school done to reduce those concerns?

#### Multiple responses are possible. Do not read possible answers.

1. Co-ordinated with Metropolitan/EDCU

2. Work with political parties

3. Conducted community level meetings

4. Prepare an infrastructure development plan

5. Hired new/qualified teachers

6. Parent-teacher conference

97. Other (specify)

98. Don't know

99. Refused

HF17 If somebody has a complaint about any aspects of school, what is the mechanism to receive such complaints?

1. No formal mechanism established

2. Complaints are conveyed to principal

3. Complaints are conveyed to SMC/SB officials

4. Drop in a complaint box

5. Complaints are conveyed to PTA officials

97. Other (specify)

98. Don't know

HF18 What are the most common complaints received during the 2075 school year about the school?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. Teacher's absence		
2. Poor quality of teaching		
3. Teacher's misbehaviors		
4. Misappropriation of school funds		
5. Improve physical infrastucture		
6. Teacher stability		
0. No complaints received		
97. Other (specify)		
	· ·	
98. Don't know		
99. Refused		

HF19 What percentage of households in this school catchment area have school-age children aged 6-14 years who are not in school?

Percentage of households

98. Don't know

HF20 How frequently do teachers participate in local political activities instead of teaching their lesson? Rate your response on a scale of 0-10, where 1 is very low and 10 is very much.

Choose 10 if the teachers participate in political activities frequently, 5 if participate sometimes, and 0 if participate not at all. Circle appropriate number as per response; you can choose an appropriate number from 0 to 10.

_										
	0	1	2	3	4	5	6	7	9	10

98. Don't know

99. Refused	
-------------	--

HF21 Have you noticed any major changes in the school after you took over the management of this school? If yes, what changes have you noticed?

Multiple responses possible. Do not read possible answers. Please man number for 3 main options in the box.	rk and give
1. Reduced teacher absenteeism	
2. Increased student enrollment	
3. Reduced student absenteeism	
4. Improvement of teaching and learning environment at school	
5. Improvement on BLE result	
6. Improvement on SEE result	
7. Improved physical facilities	
8. Hiring quality teachers	
9. Firing bad teachers	
10. Starting English as medium of instruction	
11. Got good support from local people to improve the overall quality	
0. No change at all	
97. Other (specify)	
98. Don't know	
99. Refused	

## Section G: Community, Parents' Participation & Knowledge

Let's talk about community, parents' participation, and knowledge.

HG1 Out of the three statements below, which of the statements best describes the pressure that the school receives from parents to achieve highest academic standards for the school?

For Interviewer: read all the options and ask the respondent to select one of them on three posible options.

1. There is constant pressure from most of our students' parents for our school to achieve high academic standards.

2. There is some pressure from a few of our students' parents for our school to achieve high academic standards.

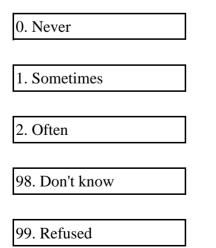
3. There is minimum or no pressure from our students' parents for our school to pursue high academic standards.

98. Don't know

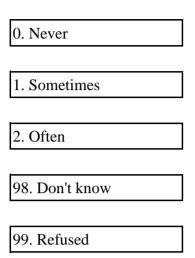
HG2 How often do parents visit the school to express their concern about their children's schooling? Would you say every day, once a week, once in two weeks, once a month, rarely, or never?

1. Every day	
2. Once a week	
3. Once in two weeks	
4. Once a month	
5. Rarely	
0. Never	
98. Don't know	
99. Refused	

HG3 How often do parents visit the school to express their concern about teachers' absence? Would you say never, sometimes, or often?



HG4 How often do you visit the community to mix with parents or local leaders? Would you say never, sometimes, or often?



HG5 How often does the school hold meetings with the community? Would you say never, sometimes, or often?

0.	Never		
	~		

1. Sometimes

2. Often

98. Don't know

HG6 How often does the community participate in school activities? Would you say never, sometimes, or often?

0. Never	
1. Sometimes	
2. Often	
98. Don't know	
99. Refused	

HG7 How often does the school participate in community activities? Would you say never, sometimes, or often?

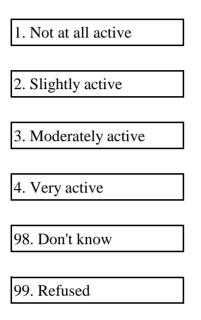
0.	Never		
	~		

1. Sometimes

2. Often

98. Don't know

HG8 Some School Management Committees are active in ensuring that schools have good facilities and equipment. They might do this by raising funds, inviting participation by non-governmental organizations, overseeing construction of facilities, or purchasing equipment. In your opinion, how active is this school's School Management Committee in making sure the school has good facilities and equipment?



HG9 Some School Management Committees are active in ensuring that good teaching and learning happens consistently in the school. They might do this by monitoring teacher and student attendance each day, by making sure that students have necessary supplies, or in other ways. In your opinion, how active is this school's School Management Committee in ensuring good teaching and learning?

1. Not at all active

2. Slightly active

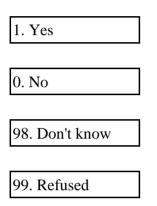
3. Moderately active

4. Very active

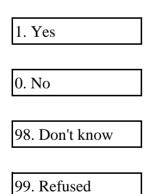
98. Don't know

For each of the following activities that I will mention, please indicate whether the School Management Committee or any of its members, including the chair, participated in this activity during the 2075 school year.

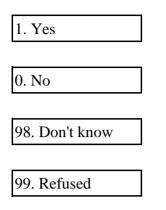
HG10 Did the SMC/SB Chair or any of its members visit the homes of families with school-aged children to encourage enrollment of children in the school during the 2075 school year?



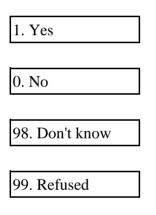
HG11 Did the SMC/SB Chair or any of its members visit the homes of families with students enrolled in the school to encourage better attendance or performance during the 2075 school year?



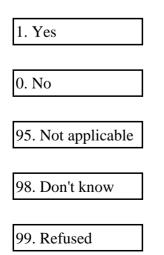
HG12 Did the SMC/SB Chair or any of its members run a campaign to raise financial or other support from parents or community members during the 2075 school year?



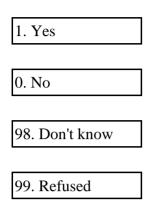
HG13 Did the SMC/SB Chair or any of its members work to attract new support from a nongovernmental organization or international organization during the 2075 school year?



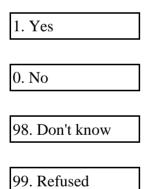
HG14 Did the SMC/SB Chair or any of its members appoint any new teachers for the school during the 2075 school year?



HG15 Did the SMC/SB Chair or any of its members identify or propose new ways of increasing attendance in the school during the 2075 school year?



HG16 Did the SMC/SB Chair or any of its members identify or propose new ways of increasing student learning and improving exam performance in the school during the 2075 school year?



HG17 In your opinion, which of the following three statements best describes the role that the federal government should play in local education system development ?

#### For Interviewer: read all the options and ask the respondent to select one of them.

1. The federal government should play an important role in directing local education system development.

2. The federal government should play only an advisory role, providing guidance while allowing the local government to direct local education system development.

3. The federal government should play no role in local education system development.

98. Don't know

99. Refused

HG18 In your opinion, would changing your school's medium of instruction from Nepali to English tend to increase a lot, increase a little, leave unchanged, decrease a little, or decrease a lot the quality of instruction and student learning in your school?

1. Increase a lot

2. Increase a little

3. Leave unchanged

4. Decrease a little

5. Decrease a lot

98. Don't know

HG19 Now think about the opinions among parents in your community. What do you think is the most common opinion regarding the effect of changing your school's medium of instruction for primary education from Nepali to English on the quality of instruction and learning in your school? Do you think the most common opinion is that changing your school's medium of instruction for primary education from Nepali to English would tend to increase a lot, increase a little, leave unchanged, decrease a little, or decrease a lot the quality of instruction and student learning in your school?

1. Increase a lot

2. Increase a little

3. Leave unchanged

4. Decrease a little

5. Decrease a lot

98. Don't know

Now I would like to ask you about changes that may have occurred after the formation of the new local government. For each of the conditions I will mention, please think about how these conditions have changed from before the election of the local government to now.

HG20 What change have you seen in the influence that the SMC/SB has on decision-making at this school? Would you say that, as compared to before the election of local governments, the SMC/SB has:

For Interviewer: read all the options and ask the respondent to select one of them.

1. More influence on decision-making at this school as compared to before

2. The same influence on decision-making at this school as compared to before

3. Less influence on decision-making at this school as compared to before

98. Don't know

99. Refused

HG21 What change have you seen in the authority that the principal has to make decisions for the school? Would you say that, as compared to before the election of local governments, the principal has:

For Interviewer: read all the options and ask the respondent to select one of them on three posible options.

1. The principal has more or broader authority to make decisions

2. The principal has the same authority to make decisions

3. The principal has narrower or less authority to make decisions

98. Don't know

HG22 What change have you seen in the involvement of parents and community members in the SMC/SB? Has parental involvement in the SMC/SB since the formation of the new local government decreased, remained the same, or increased?

1. Decreased	
2. Remained the same	
3. Increased	
98. Don't know	
99. Refused	

HG23 What change have you seen in the involvement of parents and community members in the PTA? Has parental involvement in the PTA since the formation of the new local government decreased, remained the same, or increased?

1. Decreased

2. Remained the same

3. Increased

98. Don't know

HG24 What change have you seen in the involvement of parents and community members in principal-led activities? Has parental involvement with principal-led activities since the formation of the new local government decreased, remained the same, or increased?

1. Decreased	٦
1. Decreased	
2. Remained the same	٦
3. Increased	
98. Don't know	
99. Refused	

HG25 What change have you seen in the involvement of parents and community members in discussing education matters with government elected officials? Has involvement in discussing education matters with government elected officials since the formation of the new local government decreased, remained the same, or increased?

1. Decreased

2. Remained the same

3. Increased

98. Don't know

HG26 How interested and active is the local government (Metropolitan/ward office) in increasing student enrollment?

1. Not at all active
2. Slightly active
3. Moderately active
4. Very active
98. Don't know
99. Refused

HG27 How interested and active is the local government (Metropolitan/ward office) in improving school buildings and required educational equipment?

1. Not at all active

2. Slightly active

3. Moderately active

4. Very active

98. Don't know

HG28 How interested and active is the local government (Metropolitan/ward office) in improving the quality of teaching and learning?

Not at all active
 Slightly active
 Moderately active
 Very active
 98. Don't know
 99. Refused

## Section H: Finance: Budget Allocation, Disbursement, Leakage

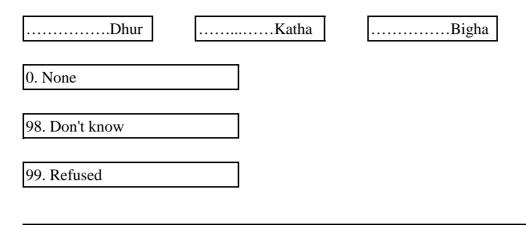
Let's talk about budget allocation, disbursement, and leakage.

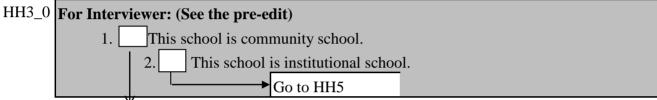
HH1 What are the sources of income in your school?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

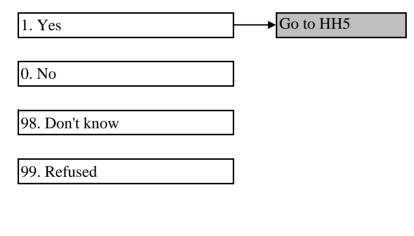
1. From federal government	
2. Province government	
3. From municipality/local government	
4. From ward office	
5. Student fee	
6. Rent from land	
7. Rent from buildings, houses, sheds	
8. Parents' donation	
9. Donations from other NGO/INGO	
97. Other (specify)	
98. Don't know	
99. Refused	

HH2.1 How much land does this school own now?





HH3 Was the portion of budget from government disbursed on time each time ?



HH4 How late was the disbursement?

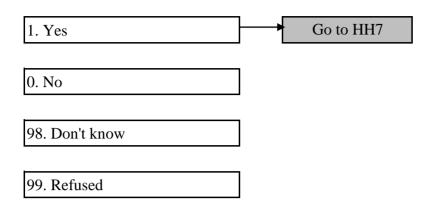
1. One month or less

2. Two to three months

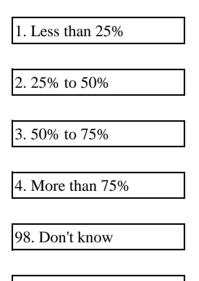
3. More than three

98. Don't know

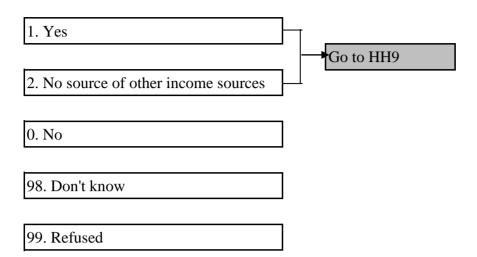
HH5 Was the portion of budget from tuition and additional fees paid on time?



HH6 What percent late was the tuition fee payment?



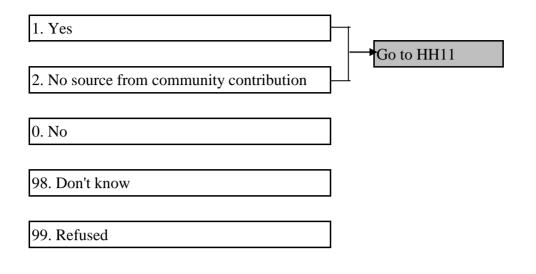
HH7 Was the portion of budget from the school's own income sources other than tuition and fees raised on time?



HH8 What portion of the school's own income sources, other than tuition and fees, was not raised on time?

1. Less than 25%	
2. 25% to 50%	
3. 50% to 75%	
4. More than 75%	
98. Don't know	

HH9 Was the portion of budget from community contribution raised on time?



HH10 How late was the disbursement?

1. One month or less

2. Two to three months

3. More than three

98. Don't know

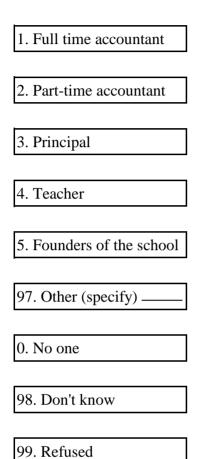
99. Refused

HH11 Does this school use an accounting software package?

1. Yes		
0. No		

98. Don't know

HH12 Who prepares the school's annual budget? Is it a full-time accountant, a part-time accountant, the principal, another teacher, the founders of the school, someone else, or no one?



HH13 Is there a practice of the SMC/SB passing an annual budget of the school for each fiscal year?



0. No

98. Don't know

HH14 Who approves the school budget? Is it the SMC/SB, Metropolitan/EDCU, both the SMC/SB and EDCU, or someone else?

1. SMC/SB
2. Metropolitan/EDCU
3. Both SMC/SB and EDCU
4. Shareholders
5. Principal
97. Other (specify)
98. Don't know
99. Refused

HH15 Whom does the school administration generally inform about the annual school budget?

### Mark all that apply.

1. Chairperson of SMC/SB

2. Teachers

3. Parents assembly

4. PTA

5. No one

97. Other (specify) \_\_\_\_

98. Don't know

HH16 How is the salary of teachers and other staff paid? Is it through bank account only, a bearer cheque, an AC payee cheque, by cash payment, or by both a bank account and cash payment?

1. Through bank account only
I
2. Bearer cheque
3. AC payee cheque
4. By cash payment
5. Both bank account and cash payment
97. Other (specify)
98. Don't know
99. Refused

HH17 Are the teachers at your school paid on time? Would you say they are paid on time all the time, most of the time, sometimes, or never?

1. Paid on time all of the time

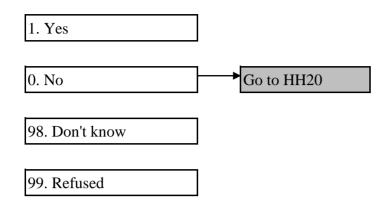
2. Paid on time most of the time

3. Paid on time sometimes

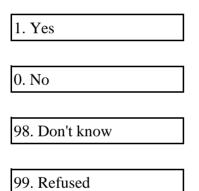
0. Never paid on time

98. Don't know

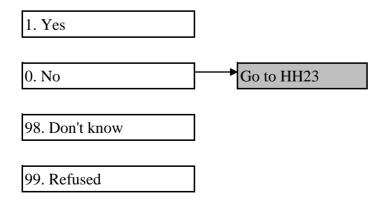
HH18 Did the school receive any capital grants in the last 3 years?



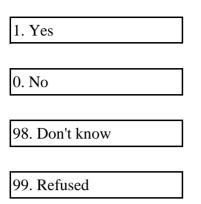
HH19 Was the SMC/SB informed about the capital grant?



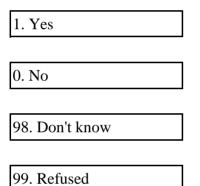
HH20 Was any construction work done in the last 3 years at your school?



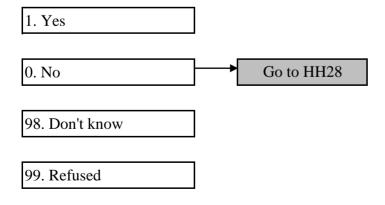
HH21 Was a construction committee formed for that construction work?



HH22 Was the capital grant properly utilized?



HH23 Did your school receive any scholarship grants in the 2075 school year?



HH24 Which types of scholarship grants did the school receive during the 2075 school year?

Mark all that apply.
----------------------

1. Dalit scholarship

2. Girls scholarship

3. Feeder scholarship

4. Scholarship for martyrs family

5. Remote mountain scholarship

6. Scholarship for disabled

7. School uniform scholarship

8. Scholarship for poor and diligent

9. Scholarship for ethnic/indigenous group

10. Scholarship from different organization

11. Madarsha scholarship

12. Gumba scholarship

13. Ashram scholarship

14. Proxy mean testing (PMT) stipend

15. Scholarship for intelligent students

16. Scholarship for conflict victims

97. Other scholarship (specify)\_\_\_\_\_

98. Don't know

HH25 Were the scholarship funds received on time to distribute properly?

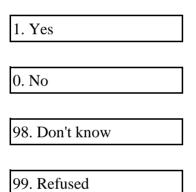
1. Yes

0. No

98. Don't know

99. Refused

HH26 Were the scholarship funds distributed properly?



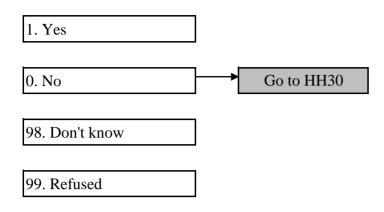
HH27 Does the SMC/SB have a say in which students receive scholarships?

1. Yes

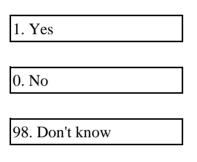
0. No

98. Don't know

HH28 For distribution of different scholarships received from Metropolitan/EDCU, are there specific guidelines of EDCU? Is the SMC/SB aware of those guidelines?



HH29 Does the school follow the Metropolitan/EDCU guidelines for distributing scholarships?



HH30 Which types of scholarship grants did the school distribute during the 2075 school year?

Mark all that apply. 1. Dalit scholarship 2. Girls scholarship 3. Feeder scholarship 4. Scholarship for martyrs family 5. Remote mountain scholarship 6. Scholarship for Disable 7. School Uniform Scholarship 8. Scholarship for Poor and diligent 9. Scholarship for Ethnic /indigenous group 10. Scholarship from different organization 11. Madarsha scholarship 12. Gumba scholarship 13. Ashram scholarship 14. Proxy mean testing (PMT) stipend 15. Scholarship for Intelligent students

16. Scholarship for Conflict victims

97. Other scholarship (specify)\_\_\_\_

98. Don't know

HH31 What is the main problem that you face in distributing scholarships?

1. Inadequate amount

2. Late receipt of amount

3. Difficulty in identifying beneficiaries

4. Protest of non-beneficiaries

97. Other (specify) \_

0. No any problem faced

98. Don't know

99. Refused

HH32 How often are financial audits conducted?

1. Annually

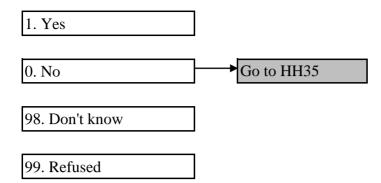
2. Bi-annually

3. Less than once every two years

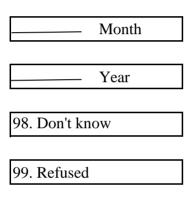
97. Other (specify) -

98. Don't know

HH33 Did the school complete a financial audit for the last fiscal year?



HH34 When was the last financial audit completed?



HH35 Who serves as the school auditor?

1. Chartered accoutant

2. Auditor

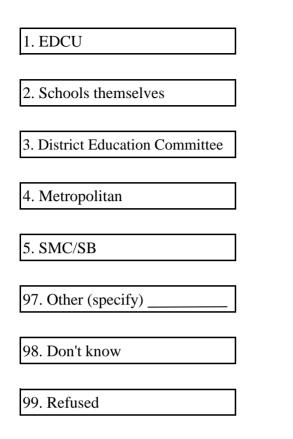
3. School

4. By teacher

5. SMC/SB

98. Don't know

HH36 Who appoints schools auditors?



HH37 Does the school have the practice of making school financial audits public?

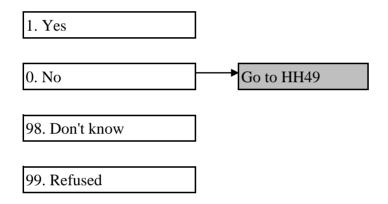
1. Yes Go to HH39 0. No 98. Don't know 99. Refused

## HH38 If not, why?

98. Don't know

99. Refused

HH39 Is there a practice of conducting social audits of this school?



HH40 How often are social audits conducted?

1. Annually

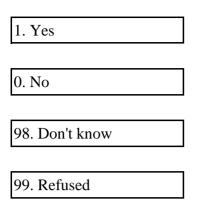
2. Bi-annually

3. Less than once every two years

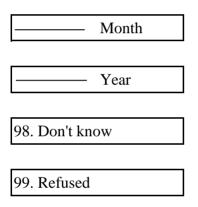
97. Other (specify)

98. Don't know

HH41 Did the school complete a social audit for school year 2075?



HH42 When was the last social audit completed?



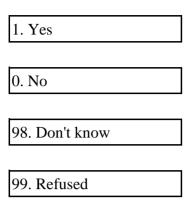
HH43 Who conducts the school's social audit?

1. Principal
2. Teachers
3. Metropolitan/EDCU
4. SMC/SB
5. PTA
6. Parents
7. Social Audit Committee
8. Accounting Committee
9. Shareholders
97. Other (specify)
98. Don't know
99. Refused

HH44 Do you know about the Social Audit Guidelines of local government?

1. Yes	
0. No	
98. Don't know	

HH45 Does the school follow those guidelines when they conduct the social audit?

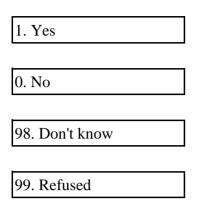


HH46 What issues were covered in the latest social audit?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. School administration/issues	J	
2. Issues on income and expenses	]	
3. Quality of teaching/learning and school	]	
4. Issues related to teachers	]	
5. Improvement of physical facilities of school	]	
6. Involvement of community members in school activities	]	
97. Other (specify)	]	
98. Don't know	]	
99. Refused		

HH47 Did your school discuss the school's annual financial audit report in the last social audit?



HH48

## This is kept blank

HH49 How many times did your school conduct a public hearing program during the 2075 school year?

\_\_\_\_\_ No. of public hearing

0. No

98. Don't know

99. Refused

HH50 Did your school select school's best teacher and parents in the 2075 school year?

1. Yes		

0. No

98. Don't know

HH51 In your opinion, what are the main problems of current school operation and management?

Multiple responses possible. Do not read the possible answers. Please mark and give number for 3 main options in the box.

1. Lack of teachers	
2. Lack of classroom and infrastucture	
3. Politics	
4. Relationship with community	
5. Lack of financial resources	
6. Financial irregularities	
7. Teacher's irregularity	
8. Lack of textbooks	
9. Cordination with SMC/SB and principal	
10. Lack of students	
97. Other	
0. No any problems	
98. Don't know	]
99. Refused	

HH52 In your opinion, what are the main teaching and learning problems faced by this school?

98. Don't know

99. Refused

HH53 In your opinion, what are the main financial problems faced by this school?

98. Don't know

99. Refused

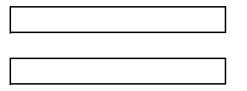
HH54 Thank you very much for your time and cooperation!

Thank You

Exact Time Now.....

# **Section I: School Observation**

HI1 Record the GPS location of the school.



HI2 What is the condition of toilet? Watch the status and facilities of toilet and record it.

Mark all that apply.

1. Only toilets (not separate facilities)

2. Different toilet for girls and boys

3. Regular water facilities

4. Sanitary pads for female students



Call Record					
Description	First Time	Second Time	Third Time	Remarks	
Date					
Name of Interviewer	•				
Final Result*					
Time					
Date for Next Visit					
* 1. Complete 2	2. No one at home		3. Partially complete		
	5. House vacant		<ul><li>6. Address not available</li></ul>		
7. Others (Specify)					